



# St James' Church of England Junior School

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Website: [www.st-james-junior.co.uk](http://www.st-james-junior.co.uk)  
Headteacher: Mrs E Gardiner



July 2026

Dear Parents and Carers

We are now using a text communication system/Parent Portal using our new MIS system, Arbor. This will be the way we communicate with parents/carers.

We can communicate with you more efficiently and bring all core school data into one system. We invite all our parents to familiarise themselves using the link on our website ([www.st-james-junior.co.uk](http://www.st-james-junior.co.uk)) under School Information/**Parental Communication via Parent Portal and Parent App**

Arbor offers access to many training resources which are completely free for you to make the most of!

We will send further communication on the parental app and how to register to the email we have for your child - please register your child when prompted. If your email address is not recognised, please contact Mrs Hayward.

St James' is now a cashless school apart from charity payments, non-uniform etc, all other payments for trips, swimming, PE t-shirts, bags and ties are on the Parent Portal via Arbor. **Parentpay will be remaining for the payment of school lunches, so you will need to sign up for a Parentpay account.**

If you have any queries, please contact Mrs Hayward in the school office.

Yours sincerely

**Mrs E Gardiner**  
**Headteacher**